**Three or More Written References Required**

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**This letter is in reference to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who**

**recently applied for employment at The National Academy of Artistic Gymnastics.**

*Our employees* work with and around children. Therefore, in order to be considered for employment, all applicants are required to turn in at least **three written character references** to help us accurately assess each applicant’s suitability for employment. Time is of the essence as the applicants employment process cannot be completed until all references letters are turned in.

**Your** **Confidentiality is guaranteed.**

**Thank you for your thoughtful assistance!**

**1)** How long have you known the applicant?

**2)** What is your association/relationship with the applicant?

**3)** Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? **YES NO**

If yes, please explain:

**4)** To the best of your knowledge, has this person ever been convicted of or pleaded guilty to child abuse or any violent crimes or had a child removed from their home? **YES NO**

**5)** To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibilities? **YES NO**

**6)** Please summarize your opinion of this applicant’s character in particular their suitability to work with or around children. **Confidentiality assured:**

Your Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please deliver references to the National Academy by one of the following methods:

1. Mailed to NAAG 1205 Oak Patch Rd., Eugene, OR 9742
2. Email: Jojo@naag-[gymnastics.org](http://gymnastics.org/)
3. Hand-delivered by applicant to NAAG in a sealed envelope with referrals signature over the envelope flap to maintain confidentiality.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_- Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_